



Programme/Event: Firezone	Corps/Centre: <i>Kaikoura Corps Youth Group</i>
Activity/Activities: <i>High wall, high wire crawl, flying fox, tunnel crawl</i>	Date/s: <i>24 October 2020</i>
Description of venue: <i>Burnham Military Camp, supervised by NZ Army physical instructors</i>	Prepared by: <i>Joe Bloggs</i>
Aim/purpose: <i>Developing personal confidence and team dynamics</i>	Checked by: <i>Gary Fisher</i>

RISK	RISK EVALUATION	PREVENTION	EMERGENCY PLANS
Consider physical, emotional, mental and spiritual events that may occur	Low/Medium/High (Refer Risk Matrix, below)	How will you attempt to ensure the risk doesn't happen?	What will you do if it does happen?
People Risks			
<i>Injuries from falls e.g. concussion, breaks, cuts</i>	<i>Medium</i>	<i>Communicate instructions and guidelines clearly Supervisors to be familiar with course</i>	<i>Claire Matthews to provide appropriate first aid Take to medical centre at 727 Main Rd, 8km away</i>
<i>Overcrowding of elements, components, obstacles Stupidity and clowning</i>	<i>Medium Medium</i>	<i>Ensure one person per element Ensure 1:4 supervision</i>	
Equipment Risks			
<i>Failure of ropes, wire and timber Wet or slippery equipment</i>	<i>Medium Medium</i>	<i>NZ Army staff to complete safety checks Use safety equipment (harness, helmets, jackets) Follow guidelines to use of equipment</i>	<i>Contact camp maintenance office on ext 3142 Stop using equipment</i>
Environment Risks			
<i>Sun burn Adverse weather conditions (wind, rain)</i>	<i>Low Medium</i>	<i>Sunscreen to be provided and applied No use of course in adverse weather conditions</i>	<i>Take to medical centre at 727 Main Rd, 8km away Remove participants from situation</i>

2-4: Low	Consequences				
5-7: Medium	Insignificant	Minor	Moderate	Major	Catastrophic
8-10: High					
Likelihood	1	2	3	4	5
Rare	1	2	3	4	5
Unlikely	2	3	4	5	6
Possible	3	4	5	6	7
Likely	4	5	6	7	8
Almost Certain	5	6	7	8	9

<p>Steps taken to minimise risk: (Contingency plans, actions, recommendations, etc.)</p> <p><i>Cancel if wet</i></p> <p><i>Mobile phone to be carried in case of emergency</i></p> <p><i>Minimum 1:4 supervision ratio</i></p> <p><i>Decision to hold the event to be made by 8.00am on the day in consultation with NZ Army staff</i></p> <p><i>Supervisors to meet with NZ Army staff for briefing before event</i></p>
<p>Skills required by staff: <i>Familiar with course, aware of medical conditions, ability to encourage and arrest falls</i></p>
<p>Safety equipment required: <i>Harness and helmets provided by camp, sunscreen to be provided, mobile phone to be carried</i></p>