



Programme/Event:	Corps/Centre:
Activity/activities:	Date/s:
Description of venue:	Prepared by:
Aim/purpose:	Checked by:

RISK	RISK EVALUATION	PREVENTION	EMERGENCY PLANS
Consider physical, emotional, mental and spiritual events that may occur	Use Likelihood Guide & Risk Evaluation Matrix below. I.e.: Possible 8-Moderate or Unlikely 14-High	How will you attempt to ensure the risks are minimised?	What will you do if something does occur?

People Risks

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Equipment Risks

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Environment Risks

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LIKELIHOOD GUIDE		
Likelihood	Description	Chance
Almost Certain	Expected to occur more than once a month - OR Expected to occur in <u>most</u> circumstances	More Than 90%
Likely	Expected to occur once per month - OR Will <u>likely</u> occur in most circumstances	75%
Possible	Expected to occur less than once per month but more than once a year - OR Will <u>probably</u> occur at some time	50%
Unlikely	Expected to occur a few times per 5 years - OR <u>Could</u> occur infrequently	25%
Rare	Unlikely to ever occur - OR <u>May</u> occur only in exceptional circumstances	Less than 10%

RISK EVALUATION MATRIX						
		Consequence				
		Insignificant	Minor	Moderate	Major	Extreme
Likelihood	Almost Certain	11-Moderate	16-High	20-Extreme	23-Extreme	25-Extreme
	Likely	7-Moderate	12-High	17-High	21-Extreme	24-Extreme
	Possible	4-Low	8-Moderate	13-High	18-High	22-Extreme
	Unlikely	2-Low	5-Moderate	9-Moderate	14-High	19-High
	Rare	1-Low	3-Low	6-Moderate	10-Moderate	15-High

Steps taken to minimise risk: (Contingency plans, actions, recommendations, etc)

Skills required by staff:

Safety Equipment required: